

Date : 13th October, 2017

DCS-CRD
The Bombay Stock Exchange Limited,
25, Phiroze Jeejeebhoy Towers,
Dalal Street,
Mumbai- 400 001.

Dear Sir/Madam,

Sub : Reconciliation of Share Capital Audit for the Quarter ended 30th September, 2017 under Regulation 55A of the SEBI (Depositories and Participants) Regulations, 1996

Enclosed please find the following :-

1. Reconciliation of Share Capital Audit for the Quarter ended 30th September, 2017, from the Company Secretary in Whole-time practice for your records.

Thanking you,
Yours faithfully,
for KILBURN OFFICE AUTOMATION LTD.

K. Krishnan

K. KRISHNAN
COMPLIANCE OFFICER
Encl: as above:

Kilburn Office Automation Ltd.

CIN : L27106WB1980PLC033140

Regd. & Corp. Office : Shantiniketan, 15th & 16th Floor, 8, Camac Street, Kolkata - 700 017
Tel. : (033) 22828501, 2282-7722, Fax : (033) 2282-4627, E-mail : koalcorporate@kilburn.in

Website : www.kilburn.in

Sunil Kumar Banerjee, BE,ACMA,FCS

Company Secretary

☎ +91-98312-84390

✉ sunil_banerj@yahoo.co.in

**The Board of Directors,
Kilburn Office Automation Limited,
"Shantiniketan", 15th and 16th Floor,
8, Camac Street,
Kolkata – 700017**

REPORT ON RECONCILIATION OF SHARE CAPITAL AUDIT

I have examined the Register of Members, beneficiary details furnished by the Depositories and other records / documents maintained by M/s Kilburn Office Automation Limited (the Company) and its Registrar and Share Transfer Agents, M/s Maheswari Datamatics Pvt Ltd for issuing this certificate, in accordance with Circular No. D & CC/FITTC/CIR-16/2002 dated December 31, 2002 and circular No. SEBI/MRD/POLICY/Cir-13/2004 dated March 3, 2004 and also circular no. CIR/MRD/DP/30/2010 dated September 6, 2010 read with Regulation 55A of the SEBI (Depositories and Participants) Regulations,1996.

In my opinion and to the best of my knowledge and according to the information and explanations given to me and based on such verifications considered necessary, I hereby certify the following:

1. **For Quarter Ended**
2. **ISIN**
3. **Face Value**
4. **Name of the Company**
5. **Registered Office Address**
6. **Correspondence Address**
7. **Telephone & Fax Nos**
8. **Email address**
9. **Names of the Stock Exchanges where the company's securities are listed**

30 th September,2017
INE793E01014
Rs 10/- per equity share
Kilburn Office Automation Limited
"Shantiniketan", 15 th Floor, 8, Camac Street, Kolkata - 700017
"Shantiniketan", 15 th and 16 th Floor, 8, Camac Street, Kolkata – 700017
Tel: (033) 2282-8501/7721 Fax: (033) 2282-4627
koalcorporate@kilburn.in

Mumbai

10. **Issued Capital**
11. **Listed Capital (Exchange-wise)**

Number of shares	% of Total Issued Cap.
67,50,100	100.00
67,50,100	100.00

(as per company records)

12. **Held in dematerialised form in CDSL**
13. **Held in dematerialised form in NSDL**
14. **Physical**
15. **Total No.of shares (12+13+14)**

824359	12.21
5295201	78.45
630540	9.34
67,50,100	100.00



16. Reasons for difference if any, between (10&11) , (10&15) , (11&15) :

NIL

17. Certifying the details of changes in share capital during the quarter under consideration as per Table below :

Particulars***	No. of shares	Applied / Not Applied for listing	Listed on Stock Exchanges (Specify Names)	Whether intimated to CDSL	Whether intimated to NSDL	In-prin. appr. pending for SE (Specify Names)
	NIL	NIL	NIL	NIL	NIL	NIL

*** Rights, Bonus, Preferential Issue, ESOPs, Amalgamation, Conversion, Buyback, Capital Reduction Forfeiture, Any other (to specify).

18. Register of Members is updated (Yes / No)

Yes

If not, updated upto which date

19. Reference of previous quarter with regards to excess dematerialised shares, if any.

NA

20. Has the company resolved the matter mentioned in point no.19 above in the current quarter ? If not, reason why ?

NA

21. Mentioned the total no.of requests, if any, confirmed after 21 days and the total no.of requests pending beyond 21 days with the reasons for delay :

Total No. of demat requests	No. of requests	No. of shares	Reasons for delay
Confirmed after 21 Days	NIL	NIL	NIL
Pending for more than 21 days	NIL	NIL	NIL

22. Name, Telephone & Fax No. of the Compliance Officer of the Co.

Mr. K. Krishnan
Tel: (033)-22828501/7721
Fax: (033) -2282-4627

23. Name, Address, Tel. & Fax No., Regn. no. of the Auditor

Shri Sunil Kumar Banerjee, Block -6, Flat No.6B, Diamond City North, 68, Jessore Road, Kolkata-700055. Tel: (033) -2519-0662 M-9831284390 CP 4652

24. Appointment of common agency for share registry work

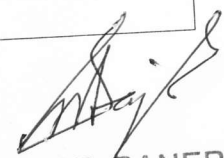
if yes (name & address)

Maheshwari Datamatics Pvt Ltd, 6, Mangoe Lane; Kolkata-700001 Tel:(033) 2243 5029/5809, 22482248; Fax:(033) 2248 - 4787; Email: mdpl@cal.vsnl.net.in

25. Any other detail that the auditor may like to provide. (e.g. BIFR company, delisting from SE, company changed its name etc.)

NIL

Place: Kolkata
Date: 13th October, 2017


SUNIL KUMAR BANERJEE
Practising Company Secretary
FCS : 2189 CP : 4652