

KILBURN OFFICE AUTOMATION LIMITED

Regd. Office : Shantiniketan, 15th Floor, 8, Camac Street, Kolkata - 700 017
CIN: L27106WB1980PLC033140

Ph.: 033 - 2282- 8501 / 2282- 7722, Fax : 033 - 2282- 4627
E.mail : koalcorporate@kilburn.in ; Website : www.kilburn.in

38TH ANNUAL GENERAL MEETING

DATE
SATURDAY, 28TH SEPTEMBER, 2019
TIME : 2.00 P.M.

ATTENDANCE SLIP

VENUE
BHARATIYA BHASHA PARISHAD
36A, SHAKESPEARE SARANI
KOLKATA - 700 017

Name & Address of Member

Serial No.

I certify that I am a Member / Proxy for the Member holding
Please ✓ in the box

Member Proxy

Name of the Proxy in Block Letters

Signature of Member / Proxy attending

NOTES: i) Member / Proxy attending the Annual General Meeting (AGM) must bring his / her Attendance Slip which should be signed and deposited before entry to the Main Auditorium.
ii) Duplicate Attendance Slip will not be issued at the venue.

ELECTRONIC VOTING

Electronic voting (e-voting) facility is being provided in respect of the Resolutions proposed at the 38th AGM, in accordance with Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014.

Your e-voting user ID and password are provided below:

| Electronic Voting Event Number (EVEN) | User ID | Password |
|---------------------------------------|---------|----------|
| 190904015 | | |

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38TH ANNUAL GENERAL MEETING

[Pursuant to Section 105(6) of the Companies Act, 2013 and Rule 19(3) of the Companies (Management and Administration) Rules, 2014]

PROXY FORM

I / We, being the Member(s) of _____ shares of Kilburn Office Automation Limited, hereby appoint

(1) Name: _____ Address: _____

E-mail ID: _____ Signature: _____, or failing him

(2) Name: _____ Address: _____

E-mail ID: _____ Signature: _____, or failing him

(3) Name: _____ Address: _____

E-mail ID: _____ Signature: _____

as my / our proxy to attend and vote (on a poll) for me / us and on my / our behalf at the Annual General Meeting (AGM) of the Company to be held on the Saturday, 28th September, 2019 at 2.00 p.m. at Bharatiya Bhasha Parishad, 36A, Shakespeare Sarani, Kolkata-700017 and at any adjournment thereof in respect of such resolutions as are indicated below:

| Resolution Number | Description | Option (✓) | |
|---|--|------------|---------|
| | | For | Against |
| Ordinary Business - Ordinary Resolutions | | | |
| 1 | ADOPTION OF AUDITED FINANCIAL STATEMENTS AND REPORTS OF BOARD OF DIRECTORS AND AUDITORS THEREON FOR THE FINANCIAL YEAR ENDED 31 ST MARCH, 2019. | | |
| 2 | RE-APPOINTMENT OF MR. AMRESH KUMAR JAIN (HOLDING DIN-01120626) AS INDEPENDENT DIRECTOR OF THE COMPANY FOR ANOTHER 5 (FIVE) CONSECUTIVE YEARS. | | |
| Special Business - Ordinary Resolution | | | |
| 3 | APPOINTMENT OF MR. GOPI KRISHNA GANGULY (DIN-08358083) AS THE MANAGING DIRECTOR OF THE COMPANY. | | |

Signed this day of 2019 Signature of Member: _____

Affix
Revenue
Stamp

Note: This form of proxy, in order to be effective, should be duly completed and deposited at the Registered Office of the Company at Shantiniketan, 15th Floor, 8, Camac Street, Kolkata - 700 017 not less than 48 hours before the commencement of the AGM on 28th September, 2019.